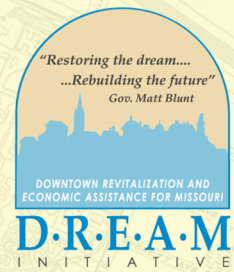


2007 Downtown Revitalization Economic Assistance for Missouri

APPLICATION GUIDELINES

(Instructions for completing either Application A or B)



Reading and following these guidelines will assist interested communities in completing the required application in order to be considered for designation as a DREAM community. Please read thoroughly to assure that all of the information necessary to make a selection is adequately provided.

- Any Missouri community may apply;
- Only a limited number of communities will achieve the designation.
- Communities that submitted a 2006 application to DREAM may fill out Application B. All new communities must complete Application A.

SECTION I

Complete each box of the Applicant Information Section using full names, complete addresses, and all contact information.

SECTION II

- Answer each of the narrative questions in detail.
- Additional attachments such as photographs or other materials may be provided in support of any narrative question.
- For each of the narrative questions you may provide the answers on separate paper, typed, with the question number and the name of your community noted on the top of each page.
- Answer each question completely.
- Do not skip any questions.
- Do not answer "not applicable." If a question does not apply in whole or in part, explain why.

SECTION III

APPLICATION A - REQUIRED ATTACHMENTS:

- Complete copies of existing plans referenced in Question 7:
 - Please provide a complete copy of any existing plan or plans that the community considers relevant or related to the downtown. Clearly mark the sections or references to the downtown.
- A map clearly designating the downtown area proposed for redevelopment:
 - Provide a map or maps that will clearly indicate the proposed area. Mark the area by drawing clear boundary lines on the map or maps provided.
- Any maps that support land use, building surveys, or other information described in Question 1, if available:
 - Please attach any maps or relevant information that depicts the land use, structures or infrastructure within the downtown defined area.
- A resolution from the city authorizing the application and describing the local commitments:
 - Provide a formal ordinance or resolution, appropriately approved, that provides the authority to make the application, indicates the commitment of the local government to

downtown redevelopment as a priority, and describes the local financial and other commitments that the local government will make. (Commitments from other local organizations toward the effort may also be provided in writing as approved by their respective authorities.)

- Articles of incorporation, bylaws, and any strategic or operating plans of the downtown organization:
 - Please include those documents relevant to the structure, makeup, and mission of the organization.
- Application Evaluation Certification:
 - The certification must be signed by the Chief Elected Official or legally authorized representative. The Certification describes the evaluation and selection process to be used and applicants must, read, understand and agree to the process.

APPLICATION B - REQUIRED ATTACHMENTS:

- Any updated plans from those previously submitted in last year's DREAM application:
 - The community may update previously submitted information regarding downtown planning that may have changed in the last year.
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- Any maps that support land use, building surveys, infrastructure, or other information, if available:
 - Please attach any maps or relevant information that depicts the land use, structures or infrastructure within the downtown defined area.
- Articles of incorporation, bylaws, and any strategic or operating plans of the downtown organization:
 - Please include those documents relevant to the structure, makeup, and mission of the organization.
- Application Evaluation Certification:
 - The certification must be signed by the Chief Elected Official or legally authorized representative. The Certification describes the evaluation and selection process to be used and applicants must, read, understand and agree to the process.

SIGNATURE

The signature must be the Chief Elected Official or legally authorized representative.

SUBMISSION OF APPLICATION

Please submit one (1) original and three (3) copies to the address found at the end of the application form.

APPLICATION DUE DATE

- All applications must be received in the offices of Business and Community Services, HST Room 680, no later than 5:00 pm on **Friday, July 6, 2007**.
- No applications postmarked on that date and received later will be accepted.
- Applications hand-delivered must receive a signed receipt from the receptionist in Room 680 of the Harry S Truman State Office Building.